

# **CRESCENTA VALLEY WATER DISTRICT**

## **REGULAR MEETING, BOARD OF DIRECTORS**

**February 3, 2009**

The Regular Meeting of the Board of Directors of Crescenta Valley Water District was held on February 3, 2009, at 7:00 p.m., in the office of the District, at 2700 Foothill Boulevard, La Crescenta, California, with President Vasken A. Yardemian presiding.

At roll call, the following Directors and staff members were present:

**Directors:**

**Richard W. Atwater  
Charles K. Beatty  
Kathleen M. Ross  
Judy L. Tejada  
Vasken A. Yardemian**

**Attorney:**

**Thomas S. Bunn III**

**General Manager:**

**Dennis A. Erdman**

**Secretary-Treasurer**

**Ron L. Mitchell**

**District Engineer:**

**David S. Gould**

**Others Present:**

**Mark Haas, IT Manager  
Dennis Maxwell, Wastewater Crew Leader  
Julian Lee, CIP Manager  
Larry Byers, Plant Superintendent**

### **PLEDGE OF ALLEGIANCE**

President Yardemian opened the meeting by asking Director Beatty to lead the Board and staff in reciting the Pledge of Allegiance.

### **ADOPTION OF AGENDA**

**It was moved by Director Beatty, seconded by Director Ross, and carried unanimously to add one information item as requested by Mr. Erdman to the Agenda for the Regular Meeting of February 3, 2009 and approve the agenda as amended.**

### **PUBLIC COMMENT**

President Yardemian opened the meeting for public comment. Steve Pierce, Crescenta Valley Town Council president updated the Board and staff with a decision to honor an individual instead of an organization on Arbor Day with the dedication of a tree and reminded the Board and staff that Arbor Day is scheduled for April 4, 2009. Mr. Pierce asked for the Board's approval to plant the tree and place a "Welcome to La Crescenta" sign on District property located on the corner of Encinal and Pennsylvania. At the conclusion of the discussion, President Yardemian referred this item to the Community Relations Committee for review.

### **CONSENT CALENDAR**

**It was moved by Director Atwater, seconded by Director Beatty, and carried 5-0 to approve the Minutes of the Regular Meeting of January 20, 2009.**

It was moved by Director Ross, seconded by Director Beatty, and carried 5-0 to authorize the attendance by Mr. Gould at the AWWA CA-NV Spring Conference to be held April 6-9, 2009 in San Jose, CA.

It was moved by Director Beatty, seconded by Director Ross, and carried 5-0 to authorize the attendance by Mr. Maxwell at the CWEA Pre-treatment, Pollution Prevention and Storm Water Conference to be held March 1-3, 2009 in Monterey, CA.

**Sheriff's Department Report** - Captain David Silversparre of the Crescenta Valley Sheriff Station updated the Board and staff on local law enforcement and said there are no issues currently affecting the District and the good news is that crime in the Crescenta Valley area has had a substantial decrease since 2007. Captain Silversparre reminded everyone to not be a victim of burglary by protecting ourselves and by not leaving valuable items in unlocked vehicles. Lastly, he said that the Crescenta Valley Sheriff Station participated in the Golden Guardian operation in November, 2008 and said it went well.

### **ACTION CALENDAR**

There were no Action Items for the Board to consider.

### **INFORMATION ITEMS**

Mr. Maxwell presented a film that showed the District's procedure for removing protruding laterals in the sewer line system utilizing a specialized tool. Information items included a Glendale News Press article regarding Glendale City Council's wish list for state and federal funding consideration, a Press Telegram article on the L.A. Department of Water and Power's rate increase, and a Sacramento Bee article on Long Beach water conservation. The Crescenta Valley Sun had two articles; one on the drought, and another on the City of Glendale using a La Crescenta site for drilling a 'pilot well'. Lastly, Mr. Mitchell reported that the Water Education Foundation is having their 26th Annual Executive Briefing on March 12-13, 2009 in Sacramento, CA and if anyone is interested to please contact him.

### **WRITTEN COMMUNICATIONS**

The District received an email from Mr. Chuck Sambar complimenting Mr. Dennis Maxwell and staff for their extraordinary effort to stop a water leak.

### **REPORTS OF PERSONNEL**

**SECRETARY-TREASURER** – Mr. Mitchell provided the Summary of Cash and Investment report which contained the following items:

#### **Investment Portfolio Summary – as of February 3, 2009:**

Cash Accounts	\$	369,322
National Financial Securities Corp.	\$	49,936
Bond Debt Service Fund Acct	\$	211,017
Local Agency Investment Fund	\$	4,241,472
CIT Group	\$	1,500,000
CIT Group	\$	1,000,000

Countrywide Financial	\$	500,000
Federal Farm Credit Bank	\$	1,340,000
U.S. Treasury	\$	1,000,000

Mr. Mitchell informed the Board that he purchased two new investments. The first was a new Federal Farm Credit Bank note where he sold the old one that we had and reinvested the funds into the same type of bond and the District realized an \$11,000 net capital gain. The second transaction he sold the Federal Home Loan Bank note and realized a \$10,000 net capital gain then reinvested the funds into the U.S. Treasury note. Next, Mr. Mitchell provided a copy of the finalized Financial Statement and then added that the District received an \$11,000 refund of insurance premiums from ACWA.

### **GENERAL MANAGER**

Mr. Erdman reported that District employee Morgan DuRose completed the year 2008 without any sick time used. Next, he said that District staff will be working tonight to do temporary repairs on manholes and concluded by saying that operators at the nitrate plant have rejuvenated the vessels and achieved 25% increase in run time before backwash is necessary.

### **DISTRICT ENGINEER**

**Water Production** – For the period **January 1 through January 31, 2009** water production averaged **3,812,182** per day, which is **14.0% more** than the daily average production of the same period in 2008. This is **0.2% more** than the daily average production of the previous five years over the same period and **5.5% less** than the Phase I conservation baseline from May 1, 2001 through January 31, 2001.

<b>Rainfall: January 1-31, 2009</b>	<b>0.83”</b>
<b>2008 – 2009 Season to Date</b>	<b>7.97”</b>

**Administrative and Field Operations** – Mr. Gould provided a memorandum and discussed the following:

**Water Year** – Through January 31, 2009 – Water Production – 67%/33% split; 121.5 MG for the month.

**Rainfall Update** – 0.83” for January 2009; 4.93” average rainfall for January; Rainfall total 7.97” which is 25% less than average from Oct-Jan.

### **Report on Administrative and Field Operations**

**Wells:** Current well capacity – 3.26 MGD; Limited to 3.1 MGD to meet adjudication; Well 9 out of service due to Bac-T; to install on-site chlorination system.

**Booster Pumps:** Eagle Canyon Booster "B" under design; Encinal Booster "D" motor failure; under investigation.

### **Construction Projects:**

- **Foothill between Pennsylvania & Ramsdell and Pennsylvania South Pipeline** – Work on Pennsylvania started this week. Contractor will be working at night at the intersection of Foothill and Pennsylvania beginning February 9, 2009.
- **New Roof at Edmond #1 Reservoir:** Roof removed and assessing tongue and groove decking for further damage (photos provided). Roof decking repaired and plywood added; Staff met with residents on color of new roof; neighbors all agree to ‘forest green’ and appreciated involvement in the project.

- New Storage Facility at Old Encinal Reservoir: Staff is working on new site layout for additional parking.
- Ramsdell / Mayfield Mixing Station: Vault top removed; new top to be delivered and installed within two weeks; SCADA cabinet and equipment designed and on order; new easement for equipment being coordinated with Caltrans and Northwood Homeowners Association; New 14: check valve ordered – delivery by end of February.
- Sewer Re-Lining Project: Pre-construction meeting held on 1/20/09; Installation should begin February 9, Staff to make presentation to CV Town Council at the 2/19/09 meeting.

**LADWP/CVWD Interconnection**: Received the Funding Agreement Template and Special Conditions from CPDH; Finalize agreement with Los Angeles on next Board Meeting agenda for approval; Project funding still on hold.

**MTBE Update**: Next meeting Shell Station owner and consultant on 2/25/09 on site clean up; Still no funding available from the UST fund; MTBE levels in Well7; Mills & MW4 below 1 ppb; Well 5 MTBE levels; Increased to 40 ppb; continues to be out of service.

**pH Adjustment Investigation and Study**: Contract signed; Plan for kickoff meeting within the next week.

**Markridge Reservoir Corrosion Study**: Collecting data and plan on water quality and air quality testing at Markridge.

**La Canada Sewer**: Completed preliminary sewer maintenance cost; contacting other agencies who have low pressure sewer systems; to be discussed at next meeting.

**Sewer Manhole Repair – Waltonia & Hildale**: Contract documents completed; Sole source bidding next week; Award contract at 2/17/09 Board Meeting; Work to commence soon after.

**Field Maintenance & Operations update for January 2009**: Miscellaneous lateral leaks and repairs on Los Olivos, Prospect, Gertrude, Sanborn, Francis and La Crescenta Avenue. Miscellaneous improvements at the Glenwood Plant. Sewers – Removal of PVC laterals and extending into sewer and continue cleaning and CCTV sewer system.

**WATER CONSERVATION** – No report.

**ATTORNEY** – Mr. Bunn reported on two recent court decisions; one pertaining to a lawsuit pertaining to an exemption to CEQA on rate increases and specific wording. The court sided with the position that our District follows related to Proposition 218. Next, he discussed an environmental case in which if a district enters into an agreement to supply water to a project that the entire CEQA process must be completed.

## **REPORTS OF COMMITTEES**

**Engineering Committee** – Director Ross reported that the Engineering Committee had not met and scheduled a meeting on February 17, 2009 at 8:30 a.m.

**Finance Committee** – Director Tejada reported that the Committee had not met and that a meeting will be scheduled at the next board meeting.

**Employee Relations Committee** – Director Atwater reported that the Committee had not met and scheduled a meeting on February 17, 2009 at 9:30 a.m.

**Policy Committee** – Director Beatty reported that the Committee met on February 2, 2009 and provided a memorandum to the Board and staff for their information. Some of the items discussed included the Travel policy, Senior Low Income Discount program, customer late fee charges and what constitutes a meeting. The Committee felt that the full Board should be involved with potential changes to the Travel Policy and establishing a discount program for persons who have disabilities and these items will be placed on the next agenda.

**Community Relations/Water Conservation Committee** – Director Yardemian reported that the Committee had not met and scheduled a meeting on February 9, 2009 at 9:00 a.m.

**DIRECTOR’S ORAL REPORTS**

- Director Atwater – no report.
- Director Tejada – no report.
- Director Ross reported that she saw a live camera view of sewer lateral at their business today. Director Ross said she is planning to attend the Hyperion Plant tour on February 19, 2009 with Ms. Scott.
- Director Beatty – no report.
- Director Yardemian – no report.

**CLOSED SESSION**

No reportable action.

**ADJOURNMENT**

There being no other business to come before the Board, at 8:45 p.m., it was moved by Director Ross, seconded by Director Beatty, and carried that the meeting be adjourned to February 17, 2009 at 7:00 p.m.

**APPROVED:**

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Vasken A. Yardemian  
**President**

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Ron L. Mitchell  
**Secretary-Treasurer**